

*Appendix D*

Century Park Villas, Inc.  
3857 Indian Trail, Office  
Destin, Florida 32541  
(850) 837-8713

***RESOLUTION REGARDING THE FINE PROCESS FOR  
NON-COMPLIANCE OF THE GOVERNING DOCUMENTS***

I hereby certify that I am the Secretary of the Board of Directors, and the custodian of all official records and minutes of meetings for the Century Park Villas Inc., a Florida non-profit corporation, and that pursuant to a properly noticed meeting held by a majority of the Board of Directors on January 1, 2011, the following resolution was duly and legally adopted and has not been revoked, altered or amended:

“Resolved, that the Board of Directors Century Park Villas Inc., has the authority under the Covenants of the Association to make certain rules, regulations and procedures regarding Association matters.”

Further that, pursuant to a meeting held by a majority of the Board of Directors of Century Park Villas Inc., on January 1, 2011, the following procedure regarding the enforcement of violations of the Covenants and subsequent fine and appeal process is hereby adopted:

1. Upon discovery of a violation the homeowner will be sent a courtesy notice detailing the nature of the violation and time frame for completion.
2. Homeowner will receive a second and final notice for non-compliance after the initial time frame for compliances lapses.
3. Homeowner will receive a notice of hearing before the fine committee to be scheduled not less than 14 days in advance to be given an opportunity to dispute or appeal the fine.
4. Any ratified fine will be due and payable within 30 days or additional collection and/or legal action will be commenced.

IN WITNESS WHEREOF, I have set my hand as Secretary of the Century Park Villas, Inc. Board of Directors, this day, 15 January 2016.

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BOD Secretary's typed name Secretary

For the Board of Directors  
Century Park Villas, Inc.